



Annual Report 2013



Pakistan Institute of Public Finance Accountants

MISSION STATEMENT

Identification, development
and imparting knowledge
to provide a structure for
the training of accounting
professionals in the
specialized areas

CORE VALUES

Perfection
Specialization
Motivation
Professionalism
Significance

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The background features a complex, abstract geometric design. It consists of various overlapping shapes, including triangles, quadrilaterals, and polygons, in different shades of teal and light blue. The shapes are arranged in a way that creates a sense of depth and movement. The overall aesthetic is modern and professional.

Board of Governors

Board of Governors



Mr. Muhammad Ashraf Sheikh
President
(Nominee of AGP)



Mr. Shahzad Ahmad Awan
Vice President
(Nominee of ICMAP)



Mr. Muhammad Sharif Tabani
Secretary
(Nominee of ICAP)



Mian Muhammad Shoab
Treasurer /Joint Secretary
(Elected)



Mr. Mohammad Maqbool
Member
(Nominee of ICAP)



Mr. Jawed Mansha
Member
(Nominee of ICMAP)



Mr. Muhammad Sharif
Member
(Elected)



Mr. Shahzad Raza Syed
Member
(Nominee of AGP)



Mr. Sarmad Ahmad Khan
Member
(Nominee of ICAP)



Mr. Sajjad Ahmad
Member
(Nominee of ICMAP)



Mr. Sajid Hussain
Member
(Elected)



Mr. Asif Khan
Member
(Nominee of AGP)



Past Office
Bearers

Past Office Bearers

PERIOD	PRESIDENT	VICE PRESIDENT	SECRETARY	TREASURER/JOINT SECRETARY
1994-95	Mr. Qaisar Mufti	Mr. Mohammad Yousaf	Mr. Khalid Rafiq	Mr. Jamal Abbas Zaidi
1995-96	Mr. M. Maqbool	Syed Mujahid Hussain	Mr. Ashraf Bawany	Mr. Jamal Abbas Zaidi
1996-97	Syed Mujahid Hussain	Mr. Ashraf Bawany	Mr. Faqir Hussain Khan	Mr. Zulfiqar Ali Kadri
1997-98	Mr. Ashraf Bawany	Mr. Fazal Mehmood	Syed Mujahid Hussain	Mr. U. A. Raza
1998-99	Mr. Fazal Mehmood	Mr. Faqir Hussain Khan	Mr. Mohammad Ashraf	Mr. U. A. Raza
1999-2000	Mr. Azhar Hussain	Mr. S. T. Rehman	Mr. Mohammad Ashraf	Mr. Khaliq Ur Rehman
2000-01	Mr. Sohail Safdar	Mr. Badruddin Fakhri	Mr. Khaliq Ur Rehman	Mr. Khaliq Ur Rehman
2001-02	Mr. Badruddin Fakhri	Mr. Khaliq Ur Rehman	Mr. Muhammad Sharif	Mr. Zulfiqar Ali Kadri
2002-03	Mr. Khaliq Ur Rehman	Mr. Muhammad Sharif	Mr. Abdul Sattar	Mr. Zulfiqar Ali Kadri
2003-04	Mr. Faqir Hussain Khan	Mr. Zulfiqar Ali Kadri	Mr. Abdul Rahim Suriya	Mr. Zulfiqar Ali Kadri
2004-05	Mr. Zulfiqar Ali Kadri	Mr. Azam Khan Shad	Mr. Hidayat Ali Khan	Mr. Muhammad Sharif
2005-06	Mr. Azam Khan Shad	Mr. Hidayat Ali Khan	Mr. Muhammad Sharif	Mr. Khalid Ali
2006-07	Mr. Arif Mansur	Mr. Muhammad Sharif	Mr. Mohammad Junaid	Mirza Munawar Hussain
2007-08	Mr. Muhammad Sharif	Mr. Sameen Ashgar	Mirza Munawar Hussain	Syed Shahid Hussain Jafri
2008-09	Mr. S. M. Awais	Mirza Munawar Hussain	Mr. Rashid Rahman Mir	Mian Muhammad Shoaib
2008-09	Mr. Ejaz Ali Pirzada	Mirza Munawar Hussain	Mr. Rashid Rahman Mir	Mian Muhammad Shoaib
2009-10	Mirza Munawar Hussain	Mr. Rashid Rahman Mir	Mian Muhammad Shoaib	Dr. Syed Turab Hyder
2010-11	Mr. Rashid Rahman Mir	Mr. Sajid Hussain	Syed Imtiaz Hussain Bukhari	Mr. Shahzad Ahmad Awan
2011-12	Mian Muhammad Shoaib	Dr. Syed Turab Hyder	Mr. Shahzad Ahmad Awan	Mr. Adnan Zaman
2011-12	Mr. Sajid Hussain	Dr. Syed Turab Hyder	Mr. Shahzad Ahmad Awan	Mr. Adnan Zaman
2012-13	Dr. Syed Turab Hyder	Mr. Shahzad Ahmad Awan	Mr. Rafaqatullah Babar	Mian Muhammad Shoaib



**Standing
Committees
&
PIPFA
Secretariat**

Standing Committees

EXECUTIVE COMMITTEE

Mr. Muhammad Ashraf Shaikh	Chairman
Mr. Shahzad Ahmad Awan	Member
Mr. M. Sharif Tabani	Member
Mian Muhammad Shoaib	Member

REGULATION & DISCIPLINARY COMMITTEE

Mr. Mohammad Maqbool	Chairman
Mr. Sajid Hussain	Member
Mr. Shahzad Ahmad Awan	Member
Mr. Asif Khan	Member

BOARD OF STUDIES

Mr. Shahzad Raza Syed	Chairman
Mr. Sajid Hussain	Member
Mr. M. Sharif Tabani	Member
Mr. Mohammad Maqbool	Member
Mr. Sajjad Ahmad	Member
Mr. Jawed Mansha	Member

PUBLICATION & SEMINAR COMMITTEE

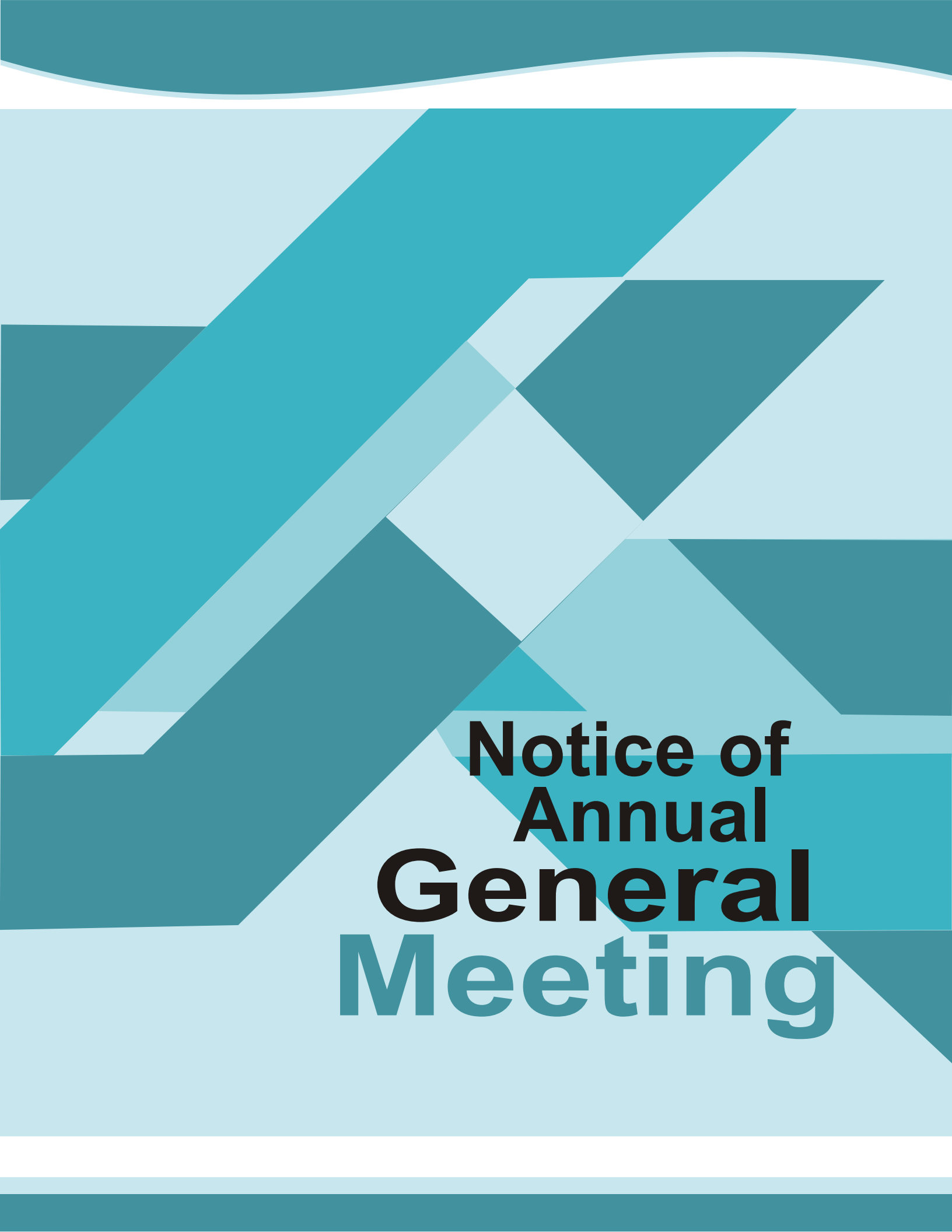
Mr. Jawed Mansha	Chairman
Mr. Shahzad Ahmad Awan	Member
Mr. Shahzad Raza Syed	Member
Mr. Sarmad Ahmad Khan	Member
Mr. Muhammad Sharif	Member

EXAMINATION COMMITTEE

Mr. Shahzad Ahmad Awan	Chairman
Mr. M. Sharif Tabani	Member
Mr. Muhammad Sharif	Member
Mr. Mohammad Maqbool	Member
Mr. Jawed Mansha	Member
Mr. Asif Khan	Member
Mr. Sajid Hussain	Member

PIPFA Secretariat

Mrs. Rozina Muzammil	Executive Director
Ms. Rana Nazir Fatima	Director Examinations
Mr. Imran Ahmad	Director Education & Members
Mr. Jamshaid Riaz	Dy. Director Examinations
Ms. Saba Ansari	Chief Accountant
Mr. Atiq Ur Rehman	Dy. Director Education (Islamabad)
Mr. Muhammad Naeem Akhtar	Incharge (Faisalabad)
Mr. Muhammad Aslam Tahir	Incharge (Lahore)



**Notice of
Annual
General
Meeting**

Notice of Annual General Meeting

The 20th Annual General Meeting of the **Pakistan Institute of Public Finance Accountants** will be held on Saturday, October 26th, 2013, at 4:00 pm at PIPFA Corporate Office, M1-M2, Mezzanine Floor, Park Avenue, 24-A, Block 6, PECHS, Shakra-e-Faisal, Karachi.

Agenda

The proceedings of the Annual General Meeting will commence with recitation from Holy Quran and will have the following business:

1. Confirmation of the minutes of the 19th Annual General Meeting held on October 31st, 2012.
2. Receipt, consideration and adoption of the audited accounts of the Institute for the year ended June 30, 2013 along with the report of the auditors and the Board of Governors.
3. Appointment of Auditors to hold office till the conclusion of next Annual General Meeting and fixation of their remuneration. M/s Ibrahim, Shaikh & Co., retire and being eligible offer themselves for reappointment.
4. Any other business with the permission of the Chair.

For and on behalf of Board of Governors PIPFA



Muhammad Sharif Tabani
Secretary

Date: October 05, 2013

Notes:

- a. PIPFA Members admitted upto June 30, 2013 and not having any membership dues for the year ending on June 30, 2013 eligible to attend the meeting.
- b. A member entitled to attend this meeting may appoint any other eligible member as his/her proxy to attend the meeting and vote therein.
- c. The instrument appointing a proxy must be deposited at the Head Office of the Institute at least 48 hours before the meeting time.
- d. Members are requested to notify any change in their address(s) immediately and always quote Membership number in all communications with the Institute.



President's
Review

President's Review



It will be my pleasure to welcome all members of the institute at the 20th Annual General Meeting of Pakistan Institute of Public Finance Accountants (PIPFA). I acknowledge the honor my professional colleagues have bestowed upon me on my election as President of the Pakistan Institute of Public Finance Accountants. As we are witnessing the 20th years of Institute, I feel it appropriate to reflect on the progress that PIPFA has made with respect to the priorities set at the inception of this Institute.

We are witnessing an increasingly global environment, where change is the only constant. The increasingly complex business environment has given rise to the need for strong strategic professionals who can ensure sustainable success and Public Finance Accountants are amongst them. They can be trusted to achieve highest professional and ethical standard and promote good governance in both corporate as well as public sectors.

During the year, Institute's membership grew up to 7% with 393 new members being admitted to the institute, 93 elevated from Associate to Fellow members. PIPFA has also introduced online login facility for active members. They can view their data online by using online login facility.

PIPFA has achieved another milestone by inducting Pakistan Military Accounts Department and Pakistan Railways Accounts Department in its training programs. It is PIPFA's privilege to conduct extensive training programs for public sector organizations.

The Institute is focusing to provide quality education at the door steps of the student for which, PIPFA has added few cities in network of approved coaching centers. PIPFA marketing team has been continuously stretching its chain of career counseling seminars to promote accounting profession in Pakistan.

The most notable financial achievement of this year is the 4 million surplus recorded by the Institute. This year also saw change in the leadership of the Institute. With a new leadership at the helm of affairs, PIPFA will strive to reach new heights. Our aim for the coming year is austerity, ambition & achievement.

If I were to describe the achievements of PIPFA this year in a single word, that word would be momentum. Sparked by the commitment of the Board of Governors and Secretariat, momentum permeates our endeavors to transform professional knowledge through research that will have the greatest impact on achieving and improving the quality of professional education. In this annual report, I hope you will see how this standard brings benefit to professional accountants and to people around the country as well as globe.

Our momentum in professional education is designed to broaden the concept of traditional accounting beyond the innovations in accounting field that are PIPFA's hallmark. We already have extended the accounting education to every private and government sector all over Pakistan with an ambitious economic recession prevention program.


The enrolment of students and qualified members shows upward trend which simply indicates the increase in recognition of PIPFA. We have an increasing membership, having just passed the significant milestone of registering 6,200 members and 27,751 students and increasing demand for our educational training and continuing professional development. Our support services and delivery platforms, which continue to work effectively and efficiently through a sophisticated, refined and accurate system. Our vibrant and supportive Local Institute network is prospering with continued support of our non-profit contributors. The number of registered students in Corporate Sector is 1,120 and the enrolment of Public Sector is 786 for this year. Similarly, qualified members have increased from 5,701 of last year to 6,094 as on 30th June, 2013. Out of this, a total of 1,970 members belong to Government Sector. PIPFA continues to maintain high standards of excellence and quality education among the members and students.

To discharge this responsibility effectively and efficiently, we endeavor to educate the members through our Public Finance Accountants Program, which require them to undertake continuing education throughout their career and monitor the work of members in public practice through the Quality Review Program. Besides, the Professional Conduct function rigorously enforces ethical, technical and professional standards through investigation of complaints and other issues and where appropriate, the imposition of disciplinary sanctions.

PIPFA's journey of 20 years would not have been as exciting and fulfilling without the unconditional support of my fellow Board Members, the members and students of the Institute, the Executive Director, the senior management team and PIPFA staff. I would like to express my deep gratitude and indebtedness to them and hope to improve further to serve you better. I am confident that PIPFA will continue to take many more exciting steps on its journey to elevate the status of public finance around the world and to shine light on the value Public Finance Accountants can deliver in creating sustainable business success.

A handwritten signature in black ink, appearing to read 'M. Ashraf Sheikh'.

Muhammad Ashraf Sheikh
President

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**Report
of the
Board of
Governors**

Report of the Board of Governors

The Board takes pleasure in presenting the 20th Annual Report and audited financial statements of the Institute for the year ended June 30, 2013.

PIPFA is managed by a twelve members Board out of which 9 members are nominated by sponsoring bodies (Three members each by ICAP, ICMAP and Auditor General of Pakistan) remaining three members are elected by the members of the institute for a period of three years. The Board has five standing committees i.e. Executive Committee, Board of Studies, Examination Committee, Regulation and Disciplinary Committee and Publication and Seminar Committee to run PIPFA affairs effectively and efficiently.

Financial Position

	2012-13	2011-12
	Rs.	Rs.
Revenues	39,361,215	31,789,568
Expenses	35,330,375	37,109,753
Surplus/(Loss)	<u>4,030,840</u>	<u>(5,320,185)</u>

The surplus for the year around Rs. 4 million could be possible because of sincere efforts made to promote the educational programs in Corporate and Public Sectors, policy to further motivate and facilitate the students, introduction of Computer Based Examination System, promotion of new members to absorb in the market, introduction of new subscription schemes for members and budget control etc. Management has laid continuous emphasis on quality education at bearable cost on its part for students and its recognition in the market, for our qualified members as well.

Membership

The qualified members as on June 30, 2013 are 6,094 as against 5,701 at the end of the year 2012, an increase of 393 shows recognition of PIPFA's members in the market. Out of the total memberships more than 1970 members belong to Public Sector. This reflects tremendous welcome of PIPFA recognition by Government Departments.

Enrolment

The registered students of the Institute were 27,751 as against 25,845 of last year, which indicates an increase of 1,906 students.

Corporate Sector Education Program

Education program in corporate sector is progressing satisfactorily. Number of students in this stream is expected to increase in coming year considerably. Coaching classes are being conducted in Karachi, Lahore, Faisalabad and Islamabad under direct supervision of PIPFA's staff. In addition to above, 11 approved educational institutes, are also conducting coaching classes, out of 11, 2 in Karachi, 1 in Faisalabad, 2 in Rawalpindi, 3 in Multan, 1 in Wah, 1 in Saikot and 1 in Gujranwala. During the last year PIPFA has also conducted refresher courses for repeaters which was warmly welcomed by students.

Government Sector Education Program

PIPFA's Public Sector qualification is one of the required qualifications for the position of Assistant Accounts Officer/Assistant Audit Officer. In Public Sector Organization(s) PIPFA qualification is recognized as mandatory qualification for promotion to or confirmation on the post of BPS-17.

PIPFA is continuously expanding its services for promotion of Professional Accounting education in all over Pakistan generally & government sector specially. The valuable addition of Pakistan Military Accounts department (PMAD) shows great trust & confidence in PIPFA education ALLAHAMDOLILAH the honorable Military Accountant General, Malik Khadim Hussain Signed an agreement with PIPFA for training of PMAD employees in Public sector stream.

The classes of Government sector trainees are being held at Karachi, Lahore Islamabad, Multan, Quetta and Peshawar. PIPFA provide training to the employees/nominees of AGP, PMAD, Punjab Government. (Finance dept.), LFA-AJK, National Highway Authority (NHA), CGA, CDA & Other government owned entities. This year enrollment of Public Sector stream was 786 who have been trained and are enjoying their elevation. The Institute has been making all out efforts to organize the program and to start the classes on the stipulated dates. Further Pakistan Railway Accounts Department (PRAD) also send their nominees for public sector training in Winter-2013 session which shows increase in PIPFA recognition in Government owned entities / Offices

Exemption

Exemptions are granted to our members by other professional bodies, on reciprocal basis for further studies. Presently, ICMAP grants exemptions in 7 papers, ICAP in 5 papers of modules A and B, ACCA in 2 papers, CIMA (UK) has exempted 7 papers and CIA Exam Part-4 is exempted under Professional Recognition Credit (PRC4) to our qualified students and Members.

PIPFA's qualification is considered ideal for the students aspiring to become Professional Accountant. PIPFA brings substantial savings in study cost and enhanced chances to spontaneously pass other examinations especially of ICAP and ICMAP.

CFO / Company Secretary

According to clause (XVII) of the Code of Corporate Governance, being recognized professional body; Members of Pakistan Institute of Public Finance Accountants are eligible for the venerated positions of Chief Financial Officer and Company Secretary of listed companies except NBFC Sector. This has been further endorsed in letter no. SECP/ICAP/EM36/2000/83 issued by Securities and Exchange Commission of Pakistan.

Market Promotion of PIPFA

PIPFA organized a series of Career Counseling Seminars, during last year covering different colleges & universities of all major cities of Pakistan including Karachi, Hyderabad Lahore, Islamabad & Faisalabad. More than 2800 students attended those sessions. Seminars were Conducted at Federal Urdu University, Govt. College Gulshan-e-Iqbal, Govt. Degree College Gulistan-e-Jouhar, Govt. Premier College, Govt. College for men Nazimabad, Govt. Degree college Sheikh Zaid Campus, Govt. College for women Korangi, Economics & Commerce Department UOK in Karachi city, Govt. Ghazali College, Govt. Sachal Sarmast College in Hyderabad city, Dayal Singh College, Links Academy, Punjab Group of Colleges, Iqra Meritine Academy, Ayesha Siddiqua College in Lahore city, Govt. Post graduate College H-8, Govt Post Graduate Commerce College H-8/4, Govt. Model College F-10, ICAF Institute, In-house session in Islamabad city, Samandari Girls College, Shibbli College Samandari, TIPS campus D, Phool Academy, Pakistan College, Pakistan girls College, Al-Habib Group of College in Faisalabad city.

PIPFA strived to inform & provide awareness of Professional education to potential students about the particular features of educational streams of PIPFA. In this context PIPFA participated in The News Education Expo-2013 arranged by Jang group at Karachi Lahore & Islamabad.

Furthermore PIPFA arranged a seminar on "Introduction & Features of Islamic Banking" presented by Mufti Dr. Khalil Ahmad Aazami at Hotel One, Faisalabad as part of its Continued Professional Development (CPD) program for its members & students specially and for other professional accountants generally. Participants were PIPFA members, students and members of other professional accounting bodies in Pakistan.

Investment in Innovative Investment Bank Ltd (IIBL) Formerly Crescent Standard Investment Bank Limited (CSIBL)

As informed earlier that Crescent Investment Bank Ltd. has pending to realize our deposit of Rupees 13,112,033. These funds were invested as short term investment with CSIBL. The current position in this regard is that CSIBL stands merged with Innovative Housing Finance Limited (IHFL) to finally become Innovative Investment Bank Limited (IIBL). New management had given a plan to repay the amount due, in installment over a period of approximately 5 years to which your institute had not agreed. A four member delegation of Lahore based Board of Governor met administrator Mr. Badruddin Khan and Syed Mehboob Hussain, sponsor Chief Executive of IHFL on June 14th 2007 and asked to repay the entire amount immediately due to the fact that we had requested for encashment of Certificate of Deposit before the taken over of CSIBL by SECP. This meeting could not prove fruitful and IHFL management kept on insisting on the aforementioned repayment plan.

According to IHFL plan 1st installment of Rs.1,000,000 has been received on August 16, 2007. On July 27, 2009, second installment of Rs.2,422,407 was due but management of IIBL could not pay it due to shortage of availability of cash flows. Innovative Investment Bank Limited (IIBL) vide its letter dated July 29, 2009 confirmed that the aforesaid payment shall be made on availability of cash flows which are expected to be generated shortly. The Administrator of IIBL appointed by SECP sent a "Draft Rehabilitation Plan" on May 28, 2010 to the institute to which the institute replied vide its letter dated June 05, 2010 demanding the return of deposits invested with IIBL. The institute again sent a letter on June 26, 2012 enquiring about the status of its investment, in reply of which IIBL informed vide its letter on June 27, 2012 that Securities and Exchange Commission of Pakistan (SECP) has filed a winding up petition against the bank (IIBL), which is pending adjudication before the Honorable Lahore High Court, Lahore. Lahore High Court Lahore has appointed Mr. Kahawaja Waheed Raza as Provisional Manager of Innovative Investment Bank Limited. Any further progress can only be communicated after the final decision by the Honorable Lahore High Court, Lahore.

The management of the institute has made a provision during the year to these financial statements.

Future Out Looks

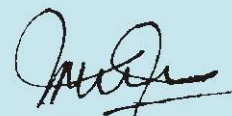
We are continuously endeavoring for the recognition of PIPFA at further advance level and also expecting a favourable outcome of our request pending with Higher Education Commission for the recognition of PIPFA studies equivalent to graduation level.

Appreciation

The role of various standing committees, ICAP, ICMAP, AGP and the Officers and Staff of the Secretariat in achieving the goals and promoting the objectives of PIPFA, is highly appreciated and acknowledged, by the Board.



President



Treasurer

Date: September 22, 2013

The background features a complex, abstract geometric design composed of various overlapping shapes in shades of teal and light blue. The shapes include triangles, trapezoids, and irregular polygons, creating a dynamic and layered visual effect. The colors range from a deep, dark teal to a very light, almost white blue.

Auditors' Report


Auditors' Report to the Members

We have audited the annexed balance sheet of **PAKISTAN INSTITUTE OF PUBLIC FINANCE ACCOUNTANTS**, Karachi (the Institute), as at June 30, 2013 and the related income and expenditure account, cash flow statement and statement of changes in funds together with the notes forming part thereof, for the year then ended and we state that we have obtained all the information and explanations which, to the best of our knowledge and belief, were necessary for the purposes of our audit.

It is the responsibility of the Institute's management to establish and maintain a system of internal control, and prepare and present the above said statements in conformity with the approved accounting standards and the requirements of the Companies Ordinance, 1984. Our responsibility is to express an opinion on these statements based on our audit.

We conducted our audit in accordance with the auditing standards as applicable in Pakistan. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the above said statements are free of any material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the above said statements. An audit also includes assessing the accounting policies and significant estimates made by management, as well as, evaluating the overall presentation of the above said statements. We believe that our audit provides a reasonable basis for our opinion and, after due verification, we report that:

- (a) in our opinion, proper books of accounts have been kept by the Institute as required by the Companies Ordinance, 1984;
- (b) in our opinion:
 - i) the balance sheet and income and expenditure account and cash flow statement together with the notes thereon have been drawn up in conformity with the Companies Ordinance, 1984, and are in agreement with the books of account and are further in accordance with accounting policies consistently applied;
 - ii) the expenditure incurred during the year was for the purpose of the Institute's business; and
 - iii) the business conducted, investments made and the expenditure incurred during the year were in accordance with the objects of the Institute;
- (c) in our opinion and to the best of our information and according to the explanations given to us, the balance sheet, income and expenditure account, cash flow statement and statement of changes in funds, together with the notes forming part thereof conform with approved accounting standards as applicable in Pakistan, and, give the information required by the Companies Ordinance, 1984 in the manner so required and respectively give a true and fair view of the state of the Institute's affairs as at June 30, 2013 and of the surplus, its cash flows and changes in funds for the year then ended; and
- (d) in our opinion, no Zakat was deductible at source under the Zakat and Ushr Ordinance, 1980 (XV111 of 1980).


IBRAHIM, SHAIKH & CO.
Chartered Accountants
Shabbir Ahmed

Karachi: September 22, 2013

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Financial Statements

BALANCE SHEET

As at June 30, 2013

	Note	2013 RUPEES	2012 RUPEES
NON CURRENT ASSETS			
Property and equipment	3	21,003,244	21,316,697
Intangible	4	252,872	68,345
Investment Property	5	1,390,293	1,463,466
INVESTMENTS	6	5,100,000	5,100,000
CURRENT ASSETS			
Short term investments	7	5,000,000	5,000,000
Loans and advances	8	238,586	80,255
Trade deposits, prepayments and other receivables	9	9,174,063	3,187,496
Cash and bank balances	10	4,787,571	3,968,924
		19,200,220	12,236,675
TOTAL ASSETS		<u>46,946,629</u>	<u>40,185,183</u>
NON CURRENT LIABILITIES			
Members' subscription	11	4,214,050	3,759,600
CURRENT LIABILITIES			
Current maturity members' subscription		448,050	390,050
Accrued and other liabilities	12	4,761,698	2,543,543
		5,209,748	2,933,593
TOTAL LIABILITIES		<u>9,423,798</u>	<u>6,693,193</u>
CONTINGENCIES AND COMMITMENTS	13		
NET ASSETS		<u>37,522,831</u>	<u>33,491,991</u>
FINANCED BY			
GENERAL FUND		37,522,831	33,491,991
		<u>37,522,831</u>	<u>33,491,991</u>

The annexed notes form an integral part of these financial statements.


Chief Accountant


Executive Director


Treasurer


President

INCOME AND EXPENDITURE ACCOUNT

For the year ended June 30, 2013

	Note	2013 RUPEES	2012 RUPEES
INCOME			
Students' registration and annual subscription fee	14	5,321,550	4,931,210
Examination and exemption fees	15	16,611,705	13,931,887
Members' registration and annual subscription fee	16	2,549,150	2,079,050
Coaching fees	17	12,323,020	8,347,383
Other income	18	2,555,790	2,500,038
		<u>39,361,215</u>	<u>31,789,568</u>
LESS: EXPENDITURE			
Examinations' department expenses	19	5,993,107	5,880,803
Members' department expenses	20	2,084,746	2,203,814
Coaching department expenses	21	18,971,045	16,477,047
Administration expenses	22	8,281,477	8,510,745
Other expenses	23	—	4,037,344
		<u>35,330,375</u>	<u>37,109,753</u>
Surplus / (Deficit) transferred to General Fund		<u><u>4,030,840</u></u>	<u><u>(5,320,185)</u></u>

The annexed notes form an integral part of these financial statements


Chief Accountant


Executive Director


Treasurer


President

CASH FLOW STATEMENT


For the year ended June 30, 2013

	Note	2013 RUPEES	2012 RUPEES
CASH FLOWS FROM OPERATING ACTIVITIES			
Surplus / (Deficit) for the year		4,030,840	(5,320,185)
Members' subscription-advance		512,450	1,136,150
Adjustment for non cash charges:			
Depreciation		776,765	853,292
Amortization		126,417	33,662
Provision against investment		—	4,037,344
Operating Surplus before changes in Working Capital		5,446,472	740,263
(Increase) / decrease in Current Assets			
Loans and advances		(158,331)	(48,500)
Trade deposits, prepayments and other receivables		(5,986,567)	(71,600)
Increase / (Decrease) in Current Liabilities			
Accrued and other liabilities		2,218,155	1,333,346
Net Cash Flows from Operating Activities		1,519,729	1,953,509
CASH FLOWS FROM INVESTING ACTIVITIES			
Fixed capital expenditure		(701,082)	(271,345)
Net Cash Flows from Investing Activities		(701,082)	(271,345)
Net (Decrease) / Increase in Cash and Cash Equivalents		818,647	1,682,165
Cash and Cash Equivalents at the beginning of the year		3,968,924	2,286,759
Cash and Cash Equivalents at the end of the year	25	4,787,571	3,968,924


Chief Accountant


Executive Director


Treasurer


President

STATEMENT OF CHANGES IN FUNDS

For the year ended June 30, 2013

	2013 RUPEES
General Fund	
Balance as at June 30, 2011	38,812,175
Surplus / (loss) transferred from income and expenditure account	(5,320,185)
Balance as at June 30, 2012	<u>33,491,991</u>
Surplus transferred from income and expenditure account	4,030,840
Balance as at June 30, 2013	<u><u>37,522,831</u></u>


Chief Accountant


Executive Director


Treasurer


President

NOTES TO THE FINANCIAL STATEMENTS

For the year ended June 30, 2013

1. THE INSTITUTE AND ITS OPERATIONS

Pakistan Institute of Public Finance Accountants (PIPFA) was incorporated on 28th of October, 1993 as public company limited by Guarantee under section 42 of the Companies Ordinance, 1984. PIPFA was established jointly by the Institute of Chartered Accountants of Pakistan (ICAP), Institute of Cost and Management Accountants of Pakistan (ICMAP) and Department of Auditor General of Pakistan (AGP). At the inception the name of the Institution was 'The Association of Accounting Technicians of Pakistan' (AAT) which was changed to the present name in August 2000. PIPFA is a non-profit organization wholly committed to accounting education and development.

Registered Office of the Institute is situated at M1 & M2, Park Avenue, Mezzanine Floor, Block-6, P.E.C.H.S., Shakra-e-Faisal, Karachi – 75400.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Significant Accounting Policies adopted in the preparation of these financial statements are set out below:

2.1 Statement of Compliance

These financial statements have been prepared in accordance with approved accounting standards as applicable in Pakistan. Approved accounting standards comprise of Accounting and Financial Reporting Standard for Medium-Sized Entities (MSEs) issued by the Institute of Chartered Accountants of Pakistan and provisions of and directives issued under the Companies Ordinance 1984, in case requirements differ, the provisions or directives of the Companies Ordinance 1984 shall prevail.

2.2 Accounting Convention

These Financial Statements have been prepared under historical cost convention.

2.3 Property and Equipment

- These are stated at cost less accumulated depreciation. Depreciation on all the property and equipment is charged on reducing balance method. Full month's depreciation is charged in the month of addition while no depreciation is charged for the month of disposal.
- Maintenance and normal repairs are charged to income as and when incurred.
- Major renewals and improvements are capitalized.
- Gains and losses on disposal of property & equipment are included in the income.
- Study materials, publications and stationery costs are charged to income as and when incurred.

2.3.1 Depreciation methods, residual values and useful lives of assets are reviewed at each financial year end, and adjusted if impact on depreciation is significant.

2.4 Intangible

This represents cost of computer software less amortization at the rate of 33% per annum using the reducing balance method, and impairment, if any.

2.5 Investment Property

Investment property is held for long term rental yields/capital appreciation. The investment property of the Institute comprises of office and is valued using the cost method i.e. at cost less accumulated depreciation and impairment losses, if any.

Cost includes expenditure that is directly attributable to the acquisition of the investment property. The cost of self-constructed investment property includes the cost of materials and direct labour, any other costs directly attributable to bringing the investment property to a working condition for their intended use and capitalized borrowing costs.

Depreciation is charged to income and expenditure account on the reducing balance method so as to allocate the depreciable amount over its estimated useful life. Depreciation on additions to investment property is charged from the month in which a property is acquired or capitalized while no depreciation for the month in which the property is disposed off.

The residual values and useful lives of investment property are reviewed at each balance sheet date and adjusted if impact on depreciation is significant.

The company assesses at each balance sheet date whether there is any indication that the investment property may be impaired. If such indication exists, the carrying amounts of such assets are written down to their recoverable amounts and the resulting impairment loss is recognized in the income and expenditure account. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use. Where an impairment loss is recognized, the depreciation charge is adjusted in the future period to allocate the asset's revised carrying amount over its estimated useful life.

The gain or loss on disposal of investment property represented by the difference between the sale proceeds and the carrying amount of the asset is recognized as income or expense.

2.6 Investments

Held to maturity

Held to maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturity that an entity has the positive intention and ability to hold to maturity.

Investments classified as held to maturity are recognized initially at fair value, plus attributable transaction cost. Subsequent to initial recognition, these are stated at amortized cost with any difference between cost and redemption value being recognized in the income and expenditure account over the period of the investments on an effective yield method.

2.7 Taxation

The Institute is approved as Non Profit Organization under section 2 (36) of the Income Tax Ordinance, 2001 and its income is also exempt from income tax under Clause (58A) of the Second Schedule of the Income Tax Ordinance, 2001 being an educational institution established solely for educational purpose and not for purposes of profits.

2.8 Financial Assets and Liabilities

All financial assets and liabilities are recognized at the time when the Institute becomes a party to contractual provision of the instrument. Any gain or loss on derecognition of the financial assets and liabilities is taken to income and expenditure account.

Financial assets are derecognized at the time when the Institute loses control of the contractual rights that comprise the financial assets. All financial liabilities are derecognized at the time when they are extinguished that is, when the obligation specified in the contract is discharged, cancelled, or expires. Any gain or loss on derecognition of the financial assets and liabilities is taken to income and expenditure account.

2.9 Provisions

Provisions are recognized in the balance sheet when the Institute has a legal or constructive obligation as a result of past events and it is probable that out flow of economic benefits will be required to settle the obligation and a reliable estimate of the amount can be made. However, provisions are reviewed at each balance sheet date and adjusted to reflect current best estimate.

2.10 Staff Retirement Benefits

The Institute operates unfunded gratuity scheme for its staff. The provision is made periodically and the benefits are payable to eligible employees at the end of the accounting year.

2.11 Creditors, Accrued and Other Liabilities

Liabilities for creditors and for other amounts payable are stated at cost which is the fair value of the consideration to be paid in future for goods and services received, whether or not billed to the Institute.

2.12 Cash and Cash Equivalents

Cash and cash equivalents are carried at cost. For the purpose of cash flow statement, cash and cash equivalents comprise cash in hand, cash with banks on current and saving accounts.

2.13 Revenue Recognition

- Income from fees and subscriptions from members and students is recognized on receipt basis, except in case of life and special membership cases, where subscription received from members is spread over a period of 20 and 10 years.
- Income from approved coaching centers is recognized on receipt basis.
- Income from Computer Based Examinations is recognized on accrual basis.
- Profit on bank deposits and investments are accounted for on pro-rata basis.
- Profit on saving account is recognized on effective yield basis.

2.14 Impairment

The carrying amounts of the Institute's assets are reviewed at balance sheet date to determine whether there is any indication of impairment, if any such indication exists, the asset's recoverable amount is estimated and impairment losses are recognized.

2.15 Judgment, estimates and assumptions

The preparation of financial statements in conformity with approved accounting standards requires the use of certain critical accounting estimates. It also requires management to exercise its judgment in the process of applying the company's accounting policies. Estimates and judgment are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The areas where various assumptions and estimates are significant to Institute's financial statements or where judgments were exercised in application of accounting policies are as follows:

- Useful lives of depreciable assets and residual value note 2.3.

2.16 Functional and presentation currency

These financial statements are presented in Pakistan Rupees which is also the Institute's functional currency.

2.15 General

Figures have been rounded off to the nearest rupee.

3 Operating Fixed Assets

	Freehold Land	Office on freehold Land	Office on leasehold Land	Electrical Equipment	Office Equipment	Furniture and Fixtures	Vehicles	Library Books	Total
..... R U P E E S									
As at July 1, 2010									
Cost	—	—	2,725,083	821,881	2,433,670	2,067,448	872,900	49,524	8,970,506
Accumulated Depreciation	—	—	(1,093,476)	(496,654)	(1,376,663)	(517,485)	(236,633)	(42,848)	(3,763,759)
Net book value	—	—	1,631,607	325,227	1,057,007	1,549,963	636,267	6,676	5,206,747
Net carrying value basis Year ended June 30, 2011									
Opening net book value	—	—	1,631,607	325,227	1,057,007	1,549,963	636,267	6,676	5,206,747
Additions	15,732,078	1,211,922	—	293,885	198,150	—	—	—	17,436,035
Disposal / Adjustment	—	—	—	—	—	—	—	—	—
Depreciation Charges for the year	—	(10,099)	(81,580)	(123,822)	(353,890)	(154,996)	(95,440)	(1,335)	(821,162)
Net book value as at June 30, 2011	15,732,078	1,201,823	1,550,027	495,290	901,267	1,394,967	540,827	5,341	21,821,620
Gross carrying value basis As at July 1, 2011									
Cost	15,732,078	1,211,922	2,725,083	1,115,766	2,631,820	2,067,448	872,900	49,524	26,406,541
Accumulated Depreciation	—	(10,099)	(1,175,056)	(620,476)	(1,730,553)	(672,481)	(332,073)	(44,183)	(4,584,921)
Net book value as at June 30, 2011	15,732,078	1,201,823	1,550,027	495,290	901,267	1,394,967	540,827	5,341	21,821,620
Net carrying value basis Year ended June 30, 2012									
Opening net book value	15,732,078	1,201,823	1,550,027	495,290	901,267	1,394,967	540,827	5,341	21,821,620
Additions	—	—	—	—	265,045	6,300	—	—	271,345
Disposal / Adjustment	—	—	—	—	—	—	—	—	—
Depreciation Charges for the year	—	(60,091)	(77,501)	(99,058)	(317,981)	(139,444)	(81,124)	(1,068)	(776,267)
Net book value as at June 30, 2012	15,732,078	1,141,732	1,472,525	396,232	848,331	1,261,823	459,703	4,273	21,316,697
Gross carrying value basis As at June 30, 2012									
Cost	15,732,078	1,211,922	2,725,083	1,115,766	2,896,865	2,073,748	872,900	49,524	26,677,886
Accumulated Depreciation	—	(70,190)	(1,252,557)	(719,534)	(2,048,534)	(811,925)	(413,197)	(45,251)	(5,361,188)
Net book value as at June 30, 2012	15,732,078	1,141,732	1,472,526	396,232	848,331	1,261,823	459,703	4,273	21,316,698
Net carrying value basis Year ended June 30, 2013									
Opening net book value	15,732,078	1,141,732	1,472,526	396,232	848,331	1,261,823	459,703	4,273	21,316,698
Additions	—	—	—	185,875	173,563	30,700	—	—	390,138
Disposal / Adjustment	—	—	—	—	—	—	—	—	—
Depreciation Charges for the year	—	(57,087)	(73,626)	(93,776)	(281,687)	(127,605)	(68,955)	(855)	(703,592)
Net book value as at June 30, 2013	15,732,078	1,084,645	1,398,900	488,331	740,207	1,164,918	390,748	3,418	21,003,244
Gross carrying value basis As at June 30, 2013									
Cost	15,732,078	1,211,922	2,725,083	1,301,641	3,070,428	2,104,448	872,900	49,524	27,068,024
Accumulated Depreciation	—	(127,277)	(1,326,184)	(813,310)	(2,330,221)	(939,530)	(482,152)	(46,106)	(6,064,780)
Net book value as at June 30, 2013	15,732,078	1,084,645	1,398,899	488,331	740,207	1,164,918	390,748	3,418	21,003,244
Annual rates for the depreciation (%)									
2012	—	5	5	20	30	10	15	20	
2013	—	5	5	20	30	10	15	20	

3.1 Depreciation / Amortization for the year has been allocated as under

		Depreciation	
		2013	2012
Coaching department expenses	21	362,328	399,778
Administrative department expenses	22	341,264	376,490
		<u>703,592</u>	<u>776,268</u>
		2013	2012
		RUPEES	RUPEES
4 INTANGIBLE ASSETS			
Net Carrying Value as at 1 July			
Net book value as at 1 July		68,345	102,007
Additions / transfers (at cost)		310,944	—
Amortization	4.1	<u>(126,417)</u>	<u>(33,662)</u>
Net book value as at 30 June		<u>252,872</u>	<u>68,345</u>
Gross carrying value as at 30 June			
Cost as at 1 July		510,000	510,000
Additions / transfer at cost		310,944	—
Accumulated amortization		<u>(568,072)</u>	<u>(441,655)</u>
Net book value		<u>252,872</u>	<u>68,345</u>
Amortization rate (% per annum)		<u>33.33</u>	<u>33.33</u>
4.1	The amortization charge for the year has been allocated as follows:		
	Examination department expenses	<u>126,417</u>	<u>33,662</u>
5 INVESTMENT PROPERTY			
Net Carrying Value as at 1 July			
Opening net book value (NBV)		1,463,466	1,540,491
Depreciation charge	5.1	<u>(73,173)</u>	<u>(77,025)</u>
Balance as at 30 June (NBV)		<u>1,390,293</u>	<u>1,463,466</u>
Gross Carrying Value as at 30 June			
Cost		2,572,901	2,572,901
Accumulated depreciation		<u>(1,182,608)</u>	<u>(1,109,435)</u>
Net book value (NBV)		<u>1,390,293</u>	<u>1,463,466</u>
Depreciation rate (% per annum)		<u>5%</u>	<u>5%</u>
5.1	The depreciation charge for the year has been allocated as follows:		
	Administration department expenses	<u>73,173</u>	<u>77,025</u>
6 INVESTMENTS			
Held to maturity			
Term deposit certificates - IIBL	6.1	12,112,033	12,112,033
Provision against investments doubtful of recovery		<u>(12,112,033)</u>	<u>(12,112,033)</u>
Special saving certificates -			
National Saving Government of Pakistan	6.2	5,100,000	5,100,000
		<u>5,100,000</u>	<u>5,100,000</u>

- 6.1** The Institute had made investments in Term Deposit Certificates (COD-L) of Crescent Standard Investment Bank Limited (CSIBL) now Innovative Investment Bank Limited (IIBL) since March 2003. These COD-L had matured between September 2006 to October 2006. Thus the total investment amounting to Rs. 12,112,033 had become overdue. The management of IIBL had revised the repayment plan over a period of 5 years which had not been followed. In view of the matter stated in the note no.13, the Board of Governors of the Institute decided to hold provision of Rs. 12,112,033 for doubtful of recovery. The Executive Director has also pursued the matter vide letter ref:PIPFA/Inv-IIBL/95 dated August 21st 2013 was issued to the IIBL management and copy sent to SECP to know the current status of investment.
- 6.2** Special Saving Certificates are investments with National Savings (Government of Pakistan). The maturity period being three years comprising of six terms and interest rates ranging from 1st to 5th Term 11.6% and 12 % for 6th Term.

		2013 RUPEES	2012 RUPEES
7	SHORT TERM INVESTMENTS		
	Held to maturity		
	PLS term deposits	7.1	7.1
		<u>5,000,000</u>	<u>5,000,000</u>
7.1	These investments are with Allied Bank Ltd PLS term deposit certificate. The maturity is upto 23rd September, 2013 at interest rate 6.00 % per anum.		
8	LOANS AND ADVANCES - Considered good		
	Advances - Unsecured		
	To staff	214,331	56,000
	Advance rent	24,255	24,255
		<u>238,586</u>	<u>80,255</u>
9	TRADE DEPOSITS, PREPAYMENTS AND OTHER RECEIVABLES		
	Deposits		
	Security deposits	930,500	930,500
	Prepayments		
	Insurance	10,023	10,438
	Fee and subscription	220,165	178,620
		230,188	189,058
	Other Receivables -Considered good		
	Un-secured		
	Auditor General Pakistan	1,060,707	12,897
	Receivables from Government of Punjab	—	858,460
	CBE fees and other receivables	787,332	809,640
	Accrued interest	603,826	386,941
	Receivable from Pakistan Military Accountant General	5,561,510	—
		<u>8,013,375</u>	<u>2,067,938</u>
		<u>9,174,063</u>	<u>3,187,496</u>

	2013 RUPEES	2012 RUPEES
10 CASH AND BANK BALANCES		
These were held as under:		
In hand		
– Cash	59,692	21,231
– Cheques	557,340	—
At bank:		
– Current account	649,985	1,167,816
– PLS account	3,520,554	2,779,877
10.1	4,170,539	3,947,693
	<u>4,787,571</u>	<u>3,968,924</u>
10.1 These carry profit rate ranging from 5% to 9% per anum (2012 : from 5% to 9%)		
11 MEMBERS' SUBSCRIPTION		
Members' subscription - advance	4,517,600	4,149,650
Members' registration and subscription - applied	144,500	—
Less: Current maturity	448,050	390,050
	<u>4,214,050</u>	<u>3,759,600</u>
12 ACCRUED AND OTHER LIABILITIES		
Accrued expenses	4,511,158	2,543,543
Other liabilities		
Security deposit	210,000	—
Tax payable	40,540	—
	250,540	—
	<u>4,761,698</u>	<u>2,543,543</u>
13 CONTINGENCIES AND COMMITMENTS		

As discussed in Note 6.1 to these financial statements, investment of Rs. 13,112,033 in the Term Deposits Certificates (COD-L) of Crescent Standard Investment Bank Limited (CSIBL) had become overdue and was exposed to risk of realization. On August 30, 2006 the Securities & Exchange Commission of Pakistan (SECP) had appointed Administrator for CSIBL, suspending its Board of Directors and Chief Executive Officer. With effect from June 28, 2007 CSIBL was merged with Innovative Housing Finance Limited (IHFL) to finally become Innovative Investment Bank Limited (IIBL). The management of IIBL had offered a five years repayment plan to the Institute. Rupees 1 million had been received as 1st installment of revised repayment plan and remaining Rs. 12,112,033 was receivable over a period of four years starting from July 29, 2009. However, payment due on July 29, 2009 could not be made by IIBL. Innovative Investment Bank Limited (IIBL) vide its letter dated July 29, 2009 confirmed that the aforesaid payment shall be made on availability of cash flows, however, no payment had been received from IIBL. The Administrator of IIBL appointed by SECP sent a "Draft Rehabilitation Plan" on May 28, 2010 to the institute to which the institute replied vide its letter dated June 05, 2010 demanding the return of deposits invested with IIBL. The Institute had written to the Administrator of IIBL on June 4, 2011 for updated status to which IIBL had informed vide its letter dated June 16, 2011 that the winding up petition filed by SECP in the Lahore High Court was pending as such IIBL was not in a position to pay any claims till the final decision by the Honorable Lahore High Court, Lahore. The management of the Institute had made a provision amounting Rs. 12,112,033 as referred in note 6 to these financial statements.

	2013 RUPEES	2012 RUPEES
14 STUDENT REGISTRATION AND SUBSCRIPTION FEES		
Student registration	1,885,600	1,440,400
Student subscription	2,935,670	2,903,860
Student restoration	303,180	430,650
Student I.D card	197,100	156,300
	<u>5,321,550</u>	<u>4,931,210</u>
15 EXAMINATION AND EXEMPTION FEES		
Examination	7,663,755	6,827,005
Computer based examination registration	220,000	140,000
Computer based examination	2,461,000	1,709,000
Exemptions	6,129,740	5,187,360
Re-checking / duplicate	137,210	68,522
	<u>16,611,705</u>	<u>13,931,887</u>
16 MEMBERS REGISTRATION AND ANNUAL SUBSCRIPTION FEES		
Member registration	316,300	333,600
Member subscription	2,115,050	1,607,550
Member restoration	117,800	137,900
	<u>2,549,150</u>	<u>2,079,050</u>
17 COACHING FEES		
Karachi	8,176,439	4,233,243
Lahore	3,008,867	2,970,400
Faisalabad	1,137,714	1,143,740
	<u>12,323,020</u>	<u>8,347,383</u>
18 OTHER INCOME		
Interest income from deposits	1,126,746	1,149,440
Rental income	140,000	176,000
Sales of books	376,166	289,000
CCPT affiliation	100,000	80,000
Registration and other fees	534,530	478,600
Others	278,348	326,998
	<u>2,555,790</u>	<u>2,500,038</u>
19 EXAMINATION DEPARTMENT EXPENSES		
Examination expense	2,080,964	2,045,815
Salary and other benefits	1,670,614	2,015,197
Examination honorarium	234,100	182,202
Computer based examination expenses	188,214	135,056
Printing and stationery	344,475	282,681
Postage	609,881	560,290
Utilities	242,933	249,580
Meetings	283,563	224,159
Entertainment	57,798	73,751
Repair and maintenance	88,091	62,453
Amortization	126,417	33,662
Software charges	66,057	15,957
	<u>5,993,107</u>	<u>5,880,803</u>

4.1

		2013 RUPEES	2012 RUPEES
20 MEMBERS' DEPARTMENT EXPENSES			
Salary and other benefits		623,385	449,921
Printing and stationery		456,122	431,903
Postage		683,109	984,401
Utilities		231,623	145,204
Meetings		16,127	93,398
Repair and maintenance		74,380	18,213
CPD Seminar		—	80,774
		<u>2,084,746</u>	<u>2,203,814</u>
21 COACHING DEPARTMENT EXPENSES			
Faculty salaries (pmad, private and public sector)		6,956,597	5,042,758
Salary and other benefits		5,669,224	4,875,247
Printing and stationery		347,917	624,560
Advertisement		1,634,543	1,751,763
Entertainment		91,486	108,317
Repair and maintenance		476,759	393,353
Bank charges		7,400	4,693
Newspapers and periodicals		8,735	7,690
Coaching expenses		41,542	125,185
Supplies		20,641	25,712
Postage		159,134	381,357
Conveyance		121,580	51,286
Rent		1,538,770	1,474,620
Utilities		1,261,603	1,048,519
Others		100,105	38,293
Meetings		172,681	123,916
Depreciation	3.1	<u>362,328</u>	<u>399,778</u>
		<u>18,971,045</u>	<u>16,477,047</u>
22 ADMINISTRATION EXPENSES			
Managerial remuneration	24	946,167	2,063,260
Salary and other benefits		2,795,831	2,052,358
Staff honorarium		60,934	19,000
Printing and stationery		421,080	243,745
Entertainment		23,472	25,848
Meetings		649,269	655,225
Postage		171,955	224,512
Utilities		252,682	145,363
Repair and maintenance		144,204	122,567
Auditor's remuneration	22.1	55,000	55,000
Rent		1,509,876	1,437,975
Fees and subscription		405,120	366,035
Newspaper and periodicals		13,150	10,457
Advertisement		3,001	61,400
Conveyance		24,562	38,285
Depreciation	3.1 & 5.1	414,437	453,515
Vehicle insurance		30,506	32,954
Supplies		84,781	158,295
Bank charges		52,282	96,957
Internet charges		31,446	8,113
Property Tax		31,692	13,944
Legal and Professional Charges		80,000	125,000
Wages		35,930	36,289
Other expenses		44,100	64,648
		<u>8,281,477</u>	<u>8,510,745</u>

	2013 RUPEES	2012 RUPEES
22.1 Auditors' Remuneration		
Audit fee	55,000	55,000
23 OTHER EXPENSES		
Provision against investments with IIBL - Refer note 6 .	—	4,037,344
24 REMUNERATION OF EXECUTIVES		
The aggregate amounts charged in the financial statements for the year for remuneration, including benefits to the executives of the Institute is as follows:		
Managerial remuneration	800,400	1,237,956
Allowances	79,067	618,978
Bonus	66,700	206,326
	<u>946,167</u>	<u>2,063,260</u>
Number of executives	<u>1</u>	<u>1</u>

Executive of the Institute is provided with the use of car in accordance with the terms of employment.

25 CASH AND CASH EQUIVALENTS		
Cash and bank balances	10	4,787,571
		<u>3,968,924</u>

26 NUMBER OF EMPLOYEES
The Number of employees as at June 30, 2013 were 33 (2012: 28)

27 DATE OF AUTHORISATION FOR ISSUE
These financial statements were authorised for issue on September 22, 2013, by the Board of Governors of the Institute.


Chief Accountant


Executive Director

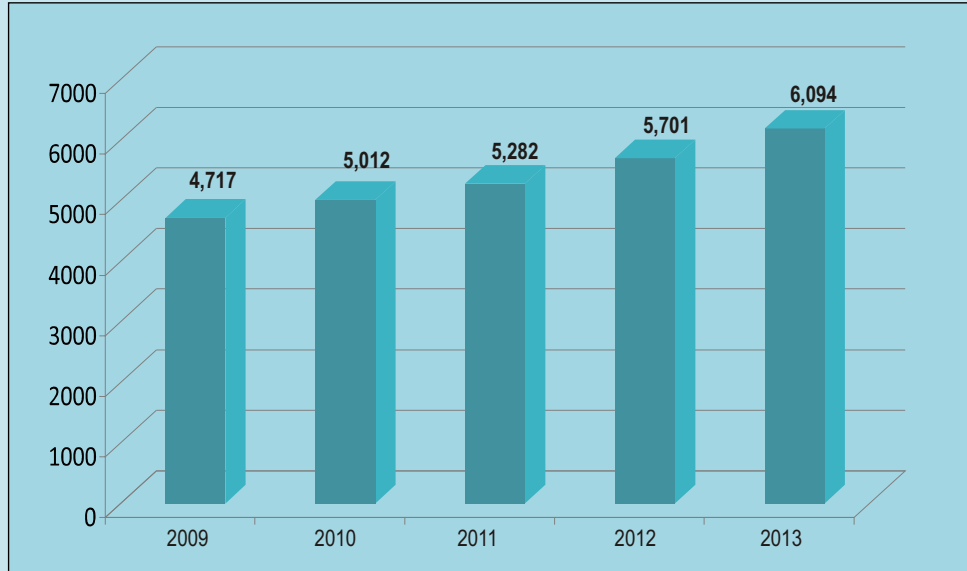

Treasurer


President

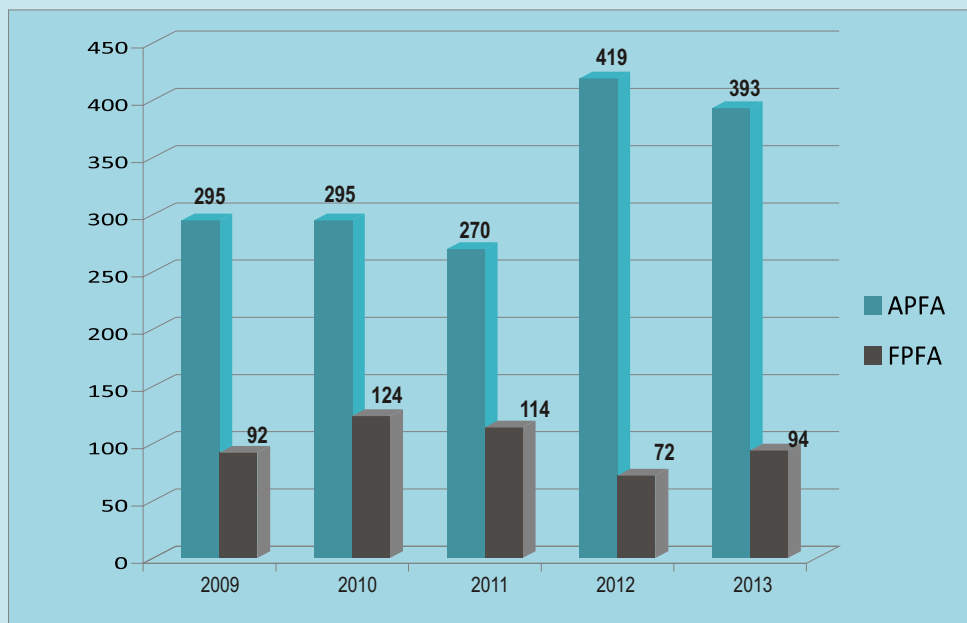
Financial Highlights

	2013	2012	2011	2010	2009
Operating Results					
Revenue (Rs.)	39,361,215	31,789,568	33,110,280	35,758,292	30,782,085
Surplus/Deficit (Rs.)	4,030,840	(5,320,185)	996,383	3,751,516	5,541,225
Financial Position					
Net Assets (Rs.)	37,522,831	33,491,990	38,812,175	37,815,792	34,064,276
Members (in numbers)	6,094	5,701	5,282	5,012	4,717
Students (in numbers)	27,751	25,845	24,390	22,867	20,572

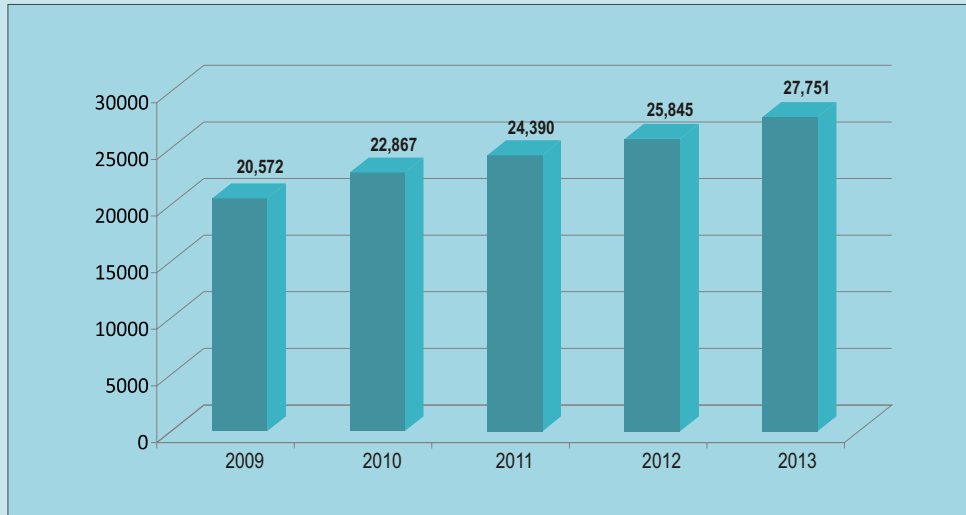
Membership Five Year's Statistical Data



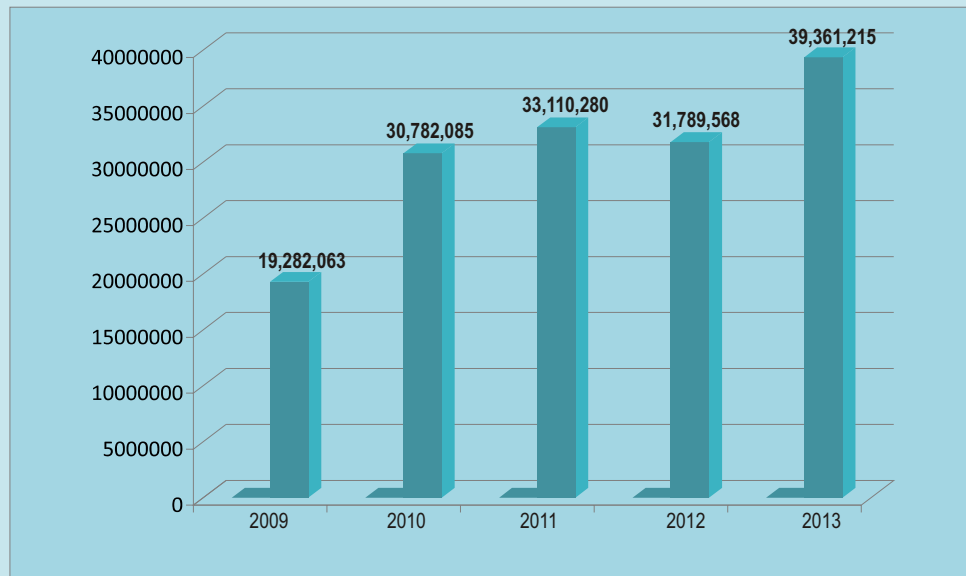
New Membership (APFA & FPFA) Five Year's Statistical Data



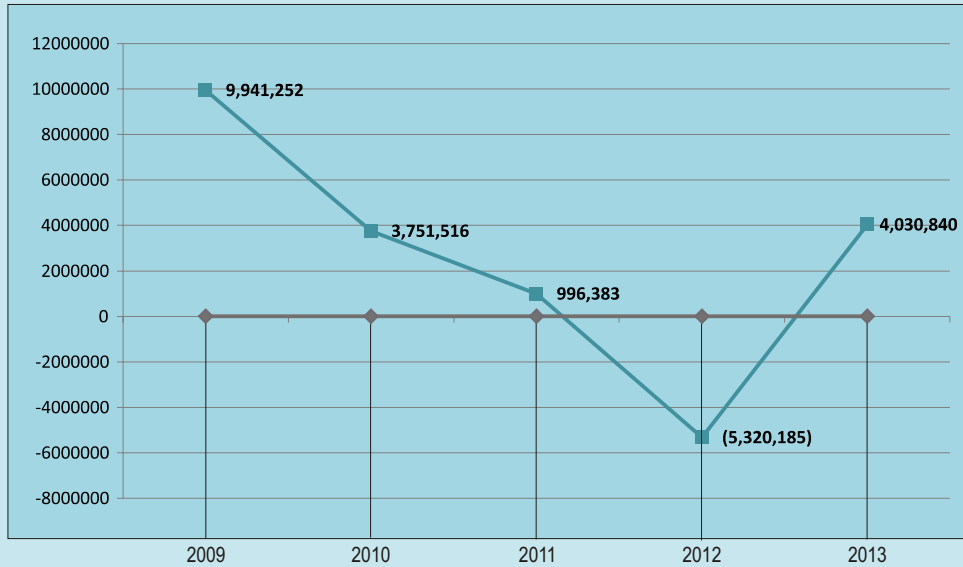
Students Five Year's Statistical Data



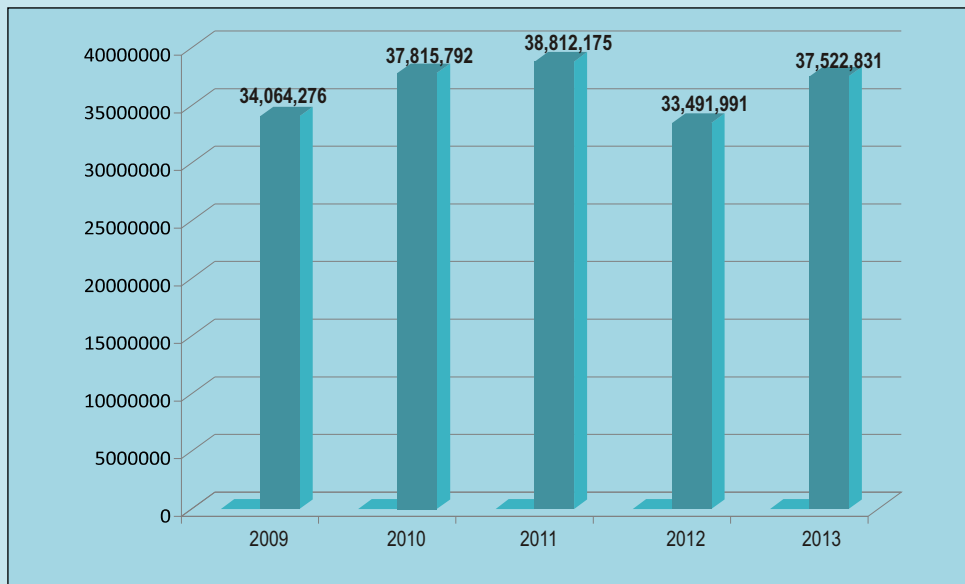
Revenue Five Year's Statistical Data



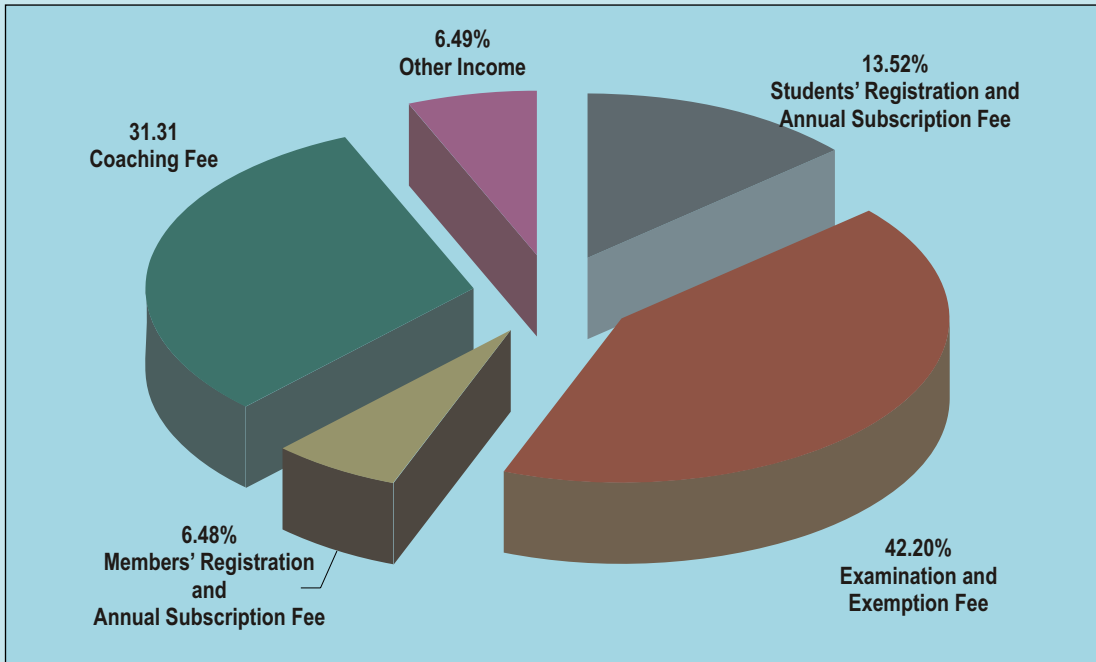
Surplus/Deficit Five Year's Statistical Data



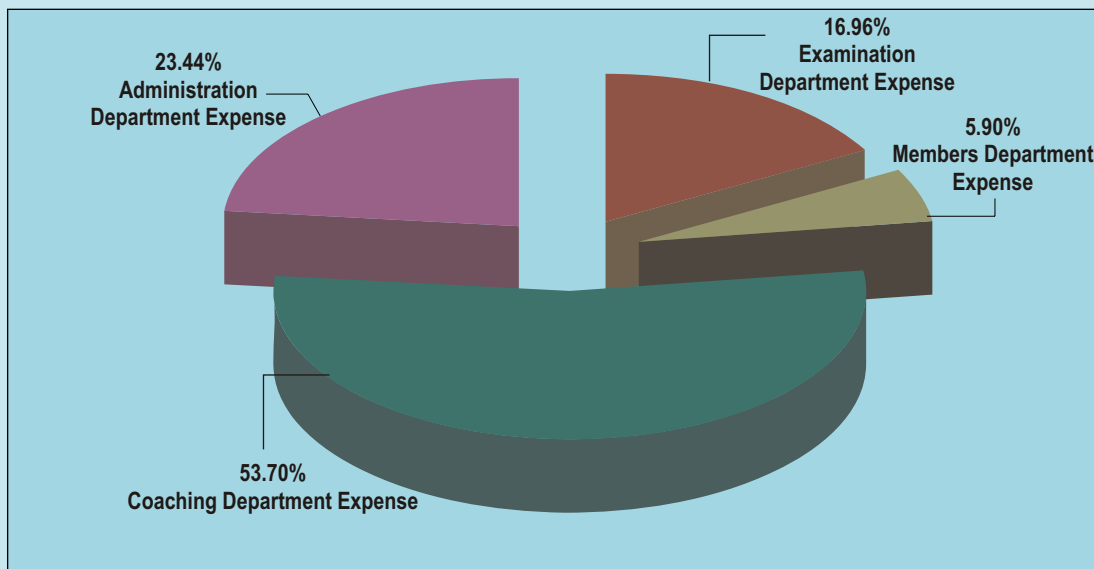
Net Assets Five Year's Statistical Data



Revenue Analysis 2013



Expenditure Analysis 2013



Statistics of Meeting Held and Attendance For the period of July 2012 to June 2013

Board of Governors	Meetings held (5)
Name	Attended
Dr. S. Turab Hyder	5
Mr. Shahzad Ahmad Awan	4
Mr. Razaqatullah Babar	3
Mian Muhammad Shoaib	5
Mr. Sajid Hussain	4
Mr. Rashid Rahman Mir	4
Mr. Muhammad Sharif	3
Mr. Sajjad Ahmad	1
Mr. Adnan Zaman	4
Mr. Zia ur Rehman	1
Mr. Muhammad Ashraf Sheikh	0
Mr. Jawed Mansha	5
Board of Studies	Meetings held (2)
Name	Attended
Mr. Zia ur Rehman	0
Mr. Razaqatullah Babar	2
Mr. Sajid Hussain	2
Mr. Rashid Rahman Mir	2
Mr. Sajjad Ahmad	1
Mr. Adnan Zaman	1
Mr. Jawed Mansha	1

Executive Committee/ HR	Meetings held (2)
Name	Attended
Dr. S. Turab Hyder	2
Mr. Shahzad Ahmad Awan	2
Mr. Razaqatullah Babar	2
Mian Muhammad Shoaib	2
Examination Committee	Meetings held (5)
Name	Attended
Dr. S. Turab Hyder*	3
Mr. Shahzad Ahmad Awan**	2
Mr. Razaqatullah Babar	3
Mr. Rashid Rahman Mir	3
Mr. Muhammad Sharif	3
Mr. Sajid Hussain	1
Mr. Adnan Zaman	2
Mr. Jawed Mansha	5

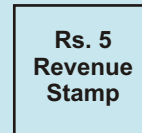
*Dr. S. Turab Hyder became President PIPFA, and President does not attend Examination Committee meeting

** Mr. Shahzad Ahmad Awan became Chairman of Examination Committee, as he is the Vice President of PIPFA

Form of Proxy

I, S/o, D/o
being member of PIPFA Membership number FPFA / APFA admitted before
June 30, 2013 and having no membership outstanding dues as on June 30, 2013 hereby nominate
Mr./Ms. S/o, D/o
having Membership Number FPFA/APFA and qualified (as per clause (a)
of notice of AGM) to attend the meeting as my proxy to vote from me and on my behalf at the 20th
Annual General Meeting of the Institute to be held on and at any
adjournment thereof.

Signed this day of 2013



Signature

(Signature should agree with the latest signature available on Member's record with PIPFA)

Witness No. 1

Witness No. 2

Name

Name

CNIC No.

CNIC No.

Address

Address

Note: The instrument of Proxy to be valid must be deposited at the Head Office of the Institute at least 48 hours before the meeting



Pakistan Institute of Public Finance Accountants

Karachi Corporate Office

M1-M2, Mezzanine Floor, Park Avenue, 24-A, Block 6, PECHS, Shakra-e-Faisal, Karachi, Pakistan.

Ph: (92-21) 34380451-52, 34524871-72, **Fax:** (92-21) 34327087, **E-mail:** pipfa@pipfa.org.pk

Lahore Office

42, Civic Centre, Barkat Market, New Garden Town, Lahore.

Ph: (92-42) 35838111, 35866896, **Fax:** (92-42) 35886948, **E-mail:** pipfalhr@pipfa.org.pk

Faisalabad Office

Ajmal Centre-1, 2nd Floor, 289-1, Batala Colony, Faisalabad.

Ph: (92-41) 8500791, 8530110, **E-mail:** pipfalsd@pipfa.org.pk

Islamabad Office

14-K, Firdous Plaza, F-8 Markaz, Islamabad.

Ph: (92-51) 2851572, **Email:** pipfaisl@pipfa.org.pk

www.pipfa.org.pk